

**Wayne Public Library  
Board of Trustees Meeting  
4:15 p.m. September 11, 2019  
MINUTES**

**Present:** Ginny Cesarz, Nancy Chiasson, Renee Davis, Larry McConnell and Lois VanStipdonk

**Also Present:** Phil Wagner, Jody Wolak and Judith Bauer

**Excused Absent:**

**I. Call to Order:** Lois VanStipdonk called the meeting to order at 4:21 p.m.

**II. Announcements:** Jody announced that the Rotary donated \$5000 to the library.

**III. Introduction of Guests:** none

**IV. Public Comments:** none

**V. Approval of Agenda:** Renee made a motion to approve the agenda, Larry seconded. Motion carried.

**VI. Approval of minutes:** Renee made a motion to approve the minutes from August 14, 2019. Nancy seconded, motion carried.

**VII. Correspondence:** none

**VIII. Reports:**

**A. President's report:** none

**B. Revenue and expenditures:** So far ok.

**C. Director's report:** Jody reported that the roof is finished but there are still some leaks and some differences on what Structure Tec is responsible for repairing and cleaning up. Nancy the children's librarian last day was Aug 27. Eric from circ gave his 2 week notice. Both jobs have been posted.

**D. Department reports:** Weeding continues in all departments.

**E. Friends:** no meeting in august

**IX. Unfinished Business:**

**A. Roof repair:** see director's report

**B. Policy review, updates and timeline:** Will work on after strategic plan is finished.

**C. Strategic plan:** Nancy made a motion to approve the strategic plan with corrections, Larry seconded. Motion carried.

**D. Updating job descriptions:** Jody is working on this.

**X. New Business:**

**XI. Adjournment:** Meeting adjourned at 5:30pm

Minutes taken by  
Judith Bauer

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Secretary