

**Wayne Public Library
Board of Trustees Meeting
4:15 p.m. October 9, 2019
MINUTES**

Present: Ginny Cesarz, Nancy Chiasson, Renee Davis

Also Present: Phil Wagner, Jody Wolak and Judith Bauer

Excused Absent: Larry McConnell and Lois VanStipdonk

I. Call to Order: Ginny Cesarz called the meeting to order at 4:20 p.m.

II. Announcements: none

III. Introduction of Guests: Michelle van Well, children's librarian.

IV. Public Comments: none

V. Approval of Agenda: Nancy made a motion to approve the agenda, Renee seconded. Motion carried.

VI. Approval of minutes: Renee made a motion to approve the minutes from Sept. 11, 2019. Nancy seconded, motion carried.

VII. Correspondence: none

VIII. Reports:

A. President's report: none

B. Revenue and expenditures: See new business; A

C. Director's report: Jody reported that a new children's librarian and circulation clerk have been hired.

D. Department reports: Weeding continues. The new self-locking DVD cases have arrived.

E. Friends: The Friends want to see about getting the fireplace fixed and dedicating that room to Ed Marman.

IX. Unfinished Business:

A. Roof repair: Leaks continue. Servpro has started some repairs and cleanup. The Library is holding back \$10,000 in payment until the cleanup work is complete and the leaks stop.

B. Policy review, updates and timeline: next meeting

C. Updating job descriptions: next meeting

X. New Business:

A. 2019-20 budget revision: Renee made a motion to approve the revised budget, Nancy seconded. Motion carried.

B. Director annual review: Nancy, Renee and Larry will meet to come up with the review and the timing.

C. Invitation to join chamber of commerce: The library is going to join.

D. Ed Marman dedication (with the Friends): see Friends report

XI. Adjournment: Meeting adjourned at 5:06pm

Minutes taken by
Judith Bauer

Secretary