

**Wayne Public Library  
Board of Trustees Meeting  
4:15 p.m. July 10, 2019  
MINUTES**

**Present:** Ginny Cesarz, Nancy Chiasson, Renee Davis, Larry McConnell and Lois VanStipdonk

**Also Present:** Tom Porter, Phil Wagner, Jody Wolak and Judith Bauer

**Excused Absent:** none

**I. Call to Order:** Lois VanStipdonk called the meeting to order at 4:20 p.m.

**II. Announcements:** none

**III. Introduction of Guests:** Phil Wagner; new city council liaison

**IV. Public Comments:** none

**V. Approval of Agenda:** Larry made a motion to approve the agenda, Nancy seconded. Motion carried.

**VI. Approval of minutes:** Ginny made a motion to approve the minutes from June 12, 2019. Renee seconded, motion carried.

**VII. Correspondence:** none

**VIII. Reports:**

**A. President's report:** Lois reported that Southgate Library went fine free. She also said that Miranda has been doing a great job of selecting the Rotary books.

**B. Revenue and expenditures:** Waiting on year end numbers from City.

**C. Director's report:** Jody reported that patron visits and circulation were up for the second half of our fiscal year, which made the whole year up by 8.4% Our heating and cooling company recommended that we start considering upgrading our current system to a more modern one.

**D. Department reports:** The SRP programs have had good attendance so far and plenty of programs are still planned.

**E. Friends:** the Friends will hold a bag book sale while Downtown days in Wayne is going on; Aug 9 & 10.

**F. Other:** none

**IX. Unfinished Business:**

**A. Roof repair:** Work has started.

**B. Policy review, updates and timeline:** no new info

**C. Strategic plan:** Staff will look over the revised plan at staff meeting on July 19. Nancy was appreciative of all the hard work that Miranda has done on this.

**D. Better World Books:** First batch of books will go out after roof is finished.

**E. Board bylaws:** Nancy made a motion to approve the amended bylaws. Ginny seconded, motion carried.

**X. New Business:**

**A. Updating job descriptions:** Jody is working on these since most are out of date.

**B. Narcan:** Discussion on having this at the Library. Renee made a motion to get some for the Library and have staff be trained on its use, as long as staff has the option to opt out of it. Larry seconded, motion carried.

**XI. Adjournment:** Meeting adjourned at 5:32pm

Minutes taken by  
Judith Bauer

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Secretary