

**Annual Report  
July 1, 2011- June 30, 2012**

**Mission statement**

**The Wayne Public Library will respond to the dynamics of our changing community by providing access to reliable sources of information with prompt and friendly service in a welcoming environment. The Library will promote an appreciation of learning, an interest in books and a love of reading.**

**Board Members and terms**

<b>President</b>	<b>Ed Marman</b>	<b>2/2014</b>
<b>Vice-President</b>	<b>Nancy Chiasson</b>	<b>2/2013</b>
<b>Secretary</b>	<b>Carol Weyand</b>	<b>2/2017</b>
<b>Trustee</b>	<b>Dee Ryan</b>	<b>2/2015</b>
<b>Trustee</b>	<b>Don Toms</b>	<b>2/2016</b>

**Hours**

**The Library was opened forty hours a week during 2011- 2012. Our normal hours of operation were:**

**Tuesdays, Wednesdays and Thursdays 10:00 a.m. – 8:00 p.m.  
Fridays and Saturdays 12:00 noon – 5:00 p.m.  
Sundays and Mondays Closed**

**Staff**

**The library operated forty hours a week with 8.19 full time equivalent staff.**

**1 library director  
1 library tech assistant  
1.66 librarians  
.45 library aids  
.65 library tech assistant  
.45 administrative clerks  
1.45 circulation clerks  
1.33 library pages  
.05 program assistants  
.15 utility maintenance**

**In October a new children’s librarian, Jody Wolak, joined our staff. The previous librarian resigned due to finding a directorship position. In June two new pages were hired to replace openings.**

**Collection**

**This year the addition of e-books via *OverDrive* provided patrons with the added luxury of checking out items remotely. Our Blue Ray collection increased significantly while our book format reference collection decreased. The total number of copies in our collection is 109,764. The estimated value of our total collection is \$1,825,672.05.**

### Circulation Statistics

Our annual circulation was 116,125 items. The figure reflects a reduction due in part to the Romulus and Garden City libraries increased hours of operation. The decrease in population also contributed to fewer check outs.

### Computer Statistics

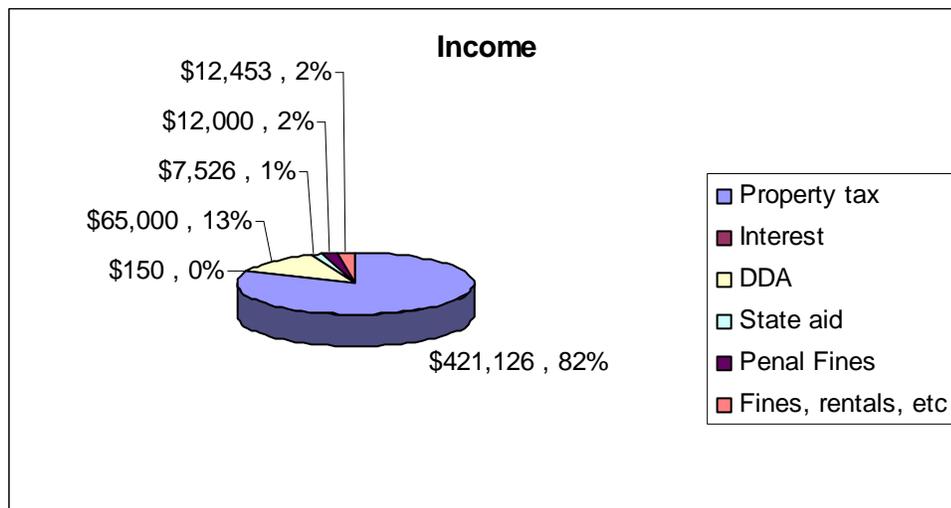
A total of 31,440 computer sessions were logged during the 2011-2012 year. The average time for the two express computers was fourteen minutes and thirty six seconds. The average time for the remaining computers was twenty one minutes and thirty two seconds.

### Patrons

88,027 individuals visited the library in 2011-2012. The total number of registered cardholders is 11,754. Of that number 8,233 are Wayne residents. Thirty percent of our cardholders are non-resident. Staff answered 15,756 reference questions during the year.

### Income

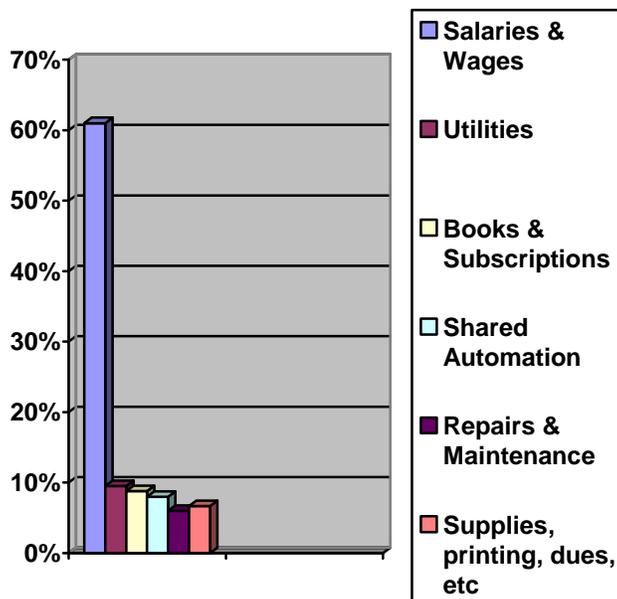
The Wayne Public Library experienced a \$117,315 decrease in income from the previous year. Our 2010-2011 income was \$652,570. The library's revenue for 2011-2012 was \$535,255. Property taxes realized \$421,126.00 with an interest earning of \$150.00. DDA funding amounted to \$65,000.00. State Aid equated to \$7,526. Penal fines were \$12,000.00. Fines, forfeitures, room rental, and contributions from outside sources amounted to \$12,453.00



### Expenses

The operating budget was \$604,366.00. Our fund balance was used to supplement the difference between expenses and income.

Sixty one percent of the budget was devoted to salaries and wages. Eight percent paid for our shared automation system and delivery. Nine and one half percent paid for our utilities. Eight point eight percent was devoted to our book budget. Building repairs and maintenance claimed six percent of the budget. The remaining six point seven percent went for supplies, membership and dues, printing, communication, community promotion, and miscellaneous expenditures.



### Programs

During the year 2035 people attended the 86 scheduled programs. From August through December children's programs were fewer due to the resignation of our children's librarian. Statistics are still very impressive.

347 adults attended the 9 adult programs  
152 teens attended the 6 teen programs  
1501 children attended the 71 children's programs

### What's new?

Our newest service this year was *OverDrive* an e-book and audio book supplier. The Wayne Rotary funded this purchase. Patrons embraced the luxury of downloading books to their various electronic devices.

***Imagination Station* provided free books for children birth through five years old. This program was initiated by Dolly Parton in Tennessee. It has expanded to other states and this year Michigan was included. Many patrons are receiving free books for their preschoolers.**

**The TAG [Teen Advisory Group] was started by Jody Wolak. The group makes suggestions for programs and materials for our teen population.**

**Thanks to a Gates Grant, four lap top computers for in house use were purchased to expand Internet and Word Processing opportunities for our patrons. Without redesigning the library, physical placement of hard drives and monitors was impossible. Laptop computers are a feasible alternative.**

**Library staff incorporated the *Geek at the Library* marketing campaign into daily activities and special events. Every staff member received a *Geek* shirt and wore it one day a week. A black board was available for patrons to list what they “geek”. The board was filled multiple times. Staff went to the Farmer’s Market in June and July and they marched in the Memorial Day Parade wearing their shirts. An ad was placed in the Wayne Dispatch and an article explained the program. The mayor was presented with a *Geek* shirt at the city council meeting. The *Geek* campaign was explained at Rotary and at the Friends meeting. This was a very successful way to promote the library with a huge multi-state campaign effort. TLN, the library cooperative also joined in the campaign proudly displaying banners on the delivery trucks.**

**The library also renewed the QSAC Essential Level of service from the Library of Michigan. Minimum library standards were reached and qualified the library to once again be certified. The award is good for three years – until 2015.**

#### **Patron comments**

**An in house survey was conducted in February. Patrons had the following comments listed on this survey:**

**“You’re doing a great job.” “The staff is wonderful.” “Keep up the good work.”  
“Open the library on Sundays and Mondays.” “Be opened more hours.” “Add more computers and allow more time on them.” “I love the on-line book holds.”  
“Your large print collection is great.”**

#### **Conclusion**

**Overall it was a very successful year despite budget constraints. We continue to offer friendly service in a timely manner. Our hours of service and book budget will remain consistent with funding resources.**